

Information on processing (in accordance with EU Data Protection Regulation DSGVO)

With the following information we would like to give you an overview of the collection and processing of your personal data by us and your rights from the regulations to the data protection.

1. Responsible for data processing:

Wilhelm Winter GmbH & Co KG, Dechenstr. 1, 3 + 7, 40878 Ratingen and their representatives

2. What do we process your data for (purpose of processing) and on what legal basis?

We process personal data in accordance with the provisions of the European Data Protection Regulation (DSGVO) and the German Federal Data Protection Act (BDSG).

For the fulfilment of contractual obligations (Art. 6 para. 1 b DSGVO)

The processing of data takes place for the purpose of providing our services (products and services) within the framework of order and contract processing with our interested parties and customers. The purposes of data processing are primarily based on the specific services ordered.

<u>Due to legal requirements (Art. 6 para. 1 c DSGVO) or in the public interest (Art. 6 para. 1 e DSGVO)</u> The processing is carried out in accordance with legal requirements, among other things for the fulfilment of commercial and tax law provisions as well as control and reporting obligations.

Within the framework of the balancing of interests (Art. 6 para. 1 f DSGVO)

Where necessary, we process personal data beyond the actual performance of the contract to protect the legitimate interests of us or third parties, for example, assertion of legal claims and defence in legal disputes or for the prevention and investigation of criminal offences.

3. Who are the recipients or categories of recipients to whom the data may be disclosed?

In order to fulfil our contractual and legal obligations, customer data may be passed on to external service providers:

IT services company
Financial institutions
Auditors, tax consultants, lawyers
Collection service provider
Sales representative
Postal service provider
Courier services

4. Will data be transferred to a third country or to an international organisation?

The transfer of personal data to recipients in third countries or international organisations does not currently take place and is not planned for the future.

5. How long will the data be stored (additional information when collecting data)?

Insofar as your data is not subject to any statutory storage and documentation obligations (can result, among other things, from the German Commercial Code (HGB) and amount to up to 10 years), it will be deleted after the purpose limitation no longer applies. For example, after the end of a contract, work is usually still required to process the contract or storage is necessary until the expiry of the respective statutory (according to §§ 195 ff. of the German Civil Code (BGB) usually 3 years, but in certain cases up to 30 years) or contractual limitation periods.

6. What rights do you have as a data subject (additional information when data is collected)?

As a data subject, you may exercise the following rights:

- Information regarding the data stored about your person
- Correction, deletion and restriction of the processing of your data
- Objection to the processing of your data
- Transfer of the data provided by you
- If the processing of your data is based on your consent, you have the right to revoke this consent at any time.

7. Where can you complain?

You have the possibility to contact us with a complaint to the following email address: info@wilhelmwinter.de

Ratingen, 05.11.2021

Wilhelm Winter GmbH & Co. KG